

**MINUTES OF THE ANNUAL GENERAL MEETING OF THE ANNUAL GENERAL MEETING OF THE
ZIMBABWE TOUR OPERATORS ASSOCIATION HELD ON THURSDAY 23RD FEBRUARY 2017 AT
BRONTE HOTEL, FOURTH STREET, HARARE COMMENCING AT 14:00 HRS.**

PRESENT:	Ms. D Alwanger	Call of the Wild Safaris	Chairman
	Mr. G. de Jong	Nyati Safaris	Vice-Chairman
	Mr T Mudzonga	Five Bulls Travel & Safari	Committee Member
	Mr W Nhau	Wenhau Safaris	Committee Member

Ms. C Nyakudya, Hualong Safaris	Mr. S. Mashoko, Travel Logistics
Mr H Madangure, Air Zimbabwe	Mr S Mashoko, Travel Logistics
Mr R Kwaramba, Air Zimbabwe	Mr S Hind, Safaris I Can See
Mrs S Hind, Safaris I Can See	Mr A Smith, Andrew Smith Safaris
Mr K Chiweshe, Motiv8 DMC	Mr K Shaba, Diaspora Connect
Ms K Batiswita, Famba Africa Travel	

BY INVITATION

TBCZ

Mr B Mushakwe	Ms D Makwarimba,
Mr. P. Matamisa	Mrs. P. Matsilele

AZTA Ms. D Makora, AZTA

IN ATTENDANCE: Mr Mudawarima, ZTOA	Ms L Shelton, ZTOA
Mr M Mudzviti, ZTOA	Ms R Lopes

APOLOGIES:

Ms. L Keyser, Gateway Safaris	Ms. H Idenson, Inspiration Zimbabwe
Ms. G Khosa, Khanondo Safaris and Tours	Ms F Madzivire,, Pigeon Pilgrim Tours
Mr O Gohori, Sustainible Tours and Safaris	Ms T, Travel International
Ms L Rose, Led Car Rental	

1 At 1030hrs the meeting was called to order. The Chairperson read out Dr Munyeza's autobiography. (*Attached*) At 10:45 hrs The Chairperson requested Mr Nhau to introduce the Guest Speaker - Dr Shingi Munyeza. Dr Munyeza made his presentation on ***"Current Business Conditions in Zimbabwe and how they affect Tour Operators."*** A question and answer session was held afterwards. *A copy of the presentation is awaited.*

2 **NOTICE CONVENING THE ANNUAL GENERAL MEETING**
The Chairperson opened the meeting at 12:20hrs and declared the meeting properly constituted.

3 **ROLL CALL AND PROXY VOTES TO ESTABLISH QUORUM**
There were no proxies submitted and apologies were noted as above.

4 **MINUTES OF THE PREVIOUS AGM**
Previous minutes were adopted as a true record of the proceeding after taking note that under attendance it should read Mrs Marimbire and not Mrs Matsilele. Proposed by Mr Nhau and seconded by Mr Bongers.

5 **MATTERS ARISING FROM THE MINUTES**
There were no matters arising from the previous minutes.

6 **CHAIRMAN'S REPORT**
Attached hereto

	The chairperson's report was adopted. Proposed by Mr Nhau and seconded by Mr de Jong	
7	FINANCE REPORT	
7.1	Mr Mudawarima tabled the financials. Subscriptions income increased from \$4856 to \$6171. He reported that 2017 and 2018 have been tough years for the association.	
7.2	Membership Report The association has 47 listed members, 22 members were suspended for not paying subs for more than two years. A full report is attached	
7.3	Subscription Fees It was agreed to revise the subscription fees as follows \$9 to \$10 \$18 to \$20 \$22 to \$25 \$30 to remain unchanged Mr Nhau clarified that the subscriptions outlined in the constitution were set in United States Dollars. Due to the current economic developments in the country it was agreed to open a Nostro Account and charge subscriptions in US\$ with effect from January 2019. Secretariat was tasked to get a swipe machine for the association.	Mr Nhau Secretariat
7.4	It was advised that the government is working on rectifying the challenge of RTGS payments using NOSTRO accounts. Secretariat to keep the members updated on the issue.	Ms Alwanger
7.5	There being no further queries the report was adopted. Proposed by Ms Alwanger and seconded by Mr Nhau	All
8	ELECTION OF COMMITTEE	
8.1	The following members did not respond to the communication for re-election and were therefore considered to have resigned - Mr Kufara Mafoti, and Ms Florence Madziyire. Kumbirai Chiweshe of Motiv8 volunteered and was accepted to the committee. Ms Alwanger also tendered her resignation as the chairperson of the association. Mr Nhau appealed to Ms Alwanger to reconsider her decision and give the association time to prepare for election of a new chair. Ms Alwanger later agreed to continue as chair after being assured that a Vice Chairman will be elected to take over some of the responsibilities. Mr Nhau nominated Mr Luke Brown in absentia to be the Vice chairman and Mr Chiweshe seconded the nomination. With no more volunteers to the committee from members present it was agreed to co-opt two members to the committee at the next Executive Committee meeting. The current committee consists of Ms D Alwanger – Chairperson Mr L Brown – Vice Chairperson Mr de Jong Mr W Nhau Mr K Chiweshe	All
8.2	Secretariat was asked to draft a calendar of events for circulation to members in advance for planning purposes. It was stressed that the date of the first Executive Committee meeting cannot be changed. A strategy for the association will be agreed on at the meeting.	
9	ANY OTHER BUSINESS	

9.1	<p>WEBSITE A short description of each member to be added on the website. The simplicity of the website was commended.</p>	
9.2	<p>Members were asked for their input on the ZTOA section in the SOAZ newsletter.</p>	
10	<p>There being no further business to discuss the meeting adjourned at 13:10hrs. The chairperson invited all present to join her for lunch.</p>	

Chairperson

Date.....